



Community Building Partnership 2023 — CBP23 - 0000 - Example Project Title

In progress, last saved today, 11:04pm (AEST)

Project Budget

*** indicates a required field.**

Remember to SAVE your application form regularly.

Budget

If you do not include a detailed and itemised project budget for the full requested amount, your application will be deemed ineligible. It is important to include a realistic and detailed budget with your application that demonstrates your spending plan for the CBP grant if successful, based on income and expenses. Your budget is a breakdown of the total project cost, and how you will be spending the CBP funds if awarded. Your project budget should be presented by major line items and in enough detail for assessors to consider it within the competitive assessment process. To support the completion of this page, please view this [completed sample of the budget section PDF](#).

The assessment process is competitive and funds are limited. Applicants are strongly encouraged to include a partial funding amount and outline a modified project scope that could be implemented within the program timeframe if the partial funding amount was awarded.

Please note:

- Q29 will appear after you have answered Q27.
- Q31 may appear depending on your answer to Q30.

27. How much funding are you requesting from this grant program *

Minimum request is \$5,000; Maximum request is \$150,000, rounded to the nearest dollar. Please include the GST payable to suppliers/tradepersons.

28. What is the estimated total cost of your project? *

Must be a whole dollar amount (no cents). Rounded to the nearest dollar, inclusive of GST.

Quotation

29a. For applications that request \$30,001 or above, you are required to attach quote(s) to verify project expenditure which align with the information provided in your project budget. Your application will be deemed ineligible if quote(s) is/are not attached below. Quotes provided must be current at the time of application and relevant to the project scope and location. *

Attach a file: No file chosen

Filename	Quote.pdf	<input type="button" value="Remove"/>
File size	135.9 kB	

5MB maximum file size per attachment.

30. Would you like to nominate a partial funding amount? *

- Yes. I will nominate a partial funding amount and outline a modified project scope that could be implemented by 31 August 2025 if the partial funding amount was awarded.
- No. My organisation cannot deliver this project if we do not receive the entire funding amount. Go to Q32.

[Clear](#)

You may not be awarded any partial funding if you do not nominate a partial funding amount

31a. What is the partial funding amount you are requesting? *

Minimum request is \$5,000. Maximum request must be less than amount at Q27.

31b. What part of the project will be completed with the partial funding amount you specified in Q31a and completed by 31 August 2025? *

Reduce scope to only include accessibility ramp. The awning will be completed at a later stage.

Must be no more than 25 words. Consider your project's activities and components. Can it be broken up into stages or discrete activities or parts of the work? List the part of the project that could be undertaken with the smaller grant amount, if you are awarded the partial funding amount. If your project can't be broken up into parts, please state this in the space provided.

32. Is your organisation making a cash contribution to this project? *

- Yes
- No

[Clear](#)

32a. What is your organisation's cash contribution to this project? *

Remember to include this in your responses in the Income Table below at Q33. Must be a whole dollar amount.

33. Income Table (Cash)

Please note: Requested CBP income source must match full requested funding amount in Q27.

Click *Add More* at the bottom of the table to add additional rows if required

[Maximise](#)

Income source	Confirmed funding?	\$ Amount	
Funding sought from this program, plus details of cash income from all other sources.		Round to nearest dollar	
<input type="text" value="Requested CBP funding as in Q27"/>	<input type="text" value="No"/>	<input type="text" value="\$35,000"/>	<input type="text" value="+"/> <input type="text" value="-"/>
	*	*	
<input type="text" value="Cash from your organisation as in Q3 ..."/>	<input type="text" value="Yes"/>	<input type="text" value="\$5,000"/>	<input type="text" value="+"/> <input type="text" value="-"/>
<input type="text" value="Cash from Local Government sources"/>	<input type="text" value="Yes"/>	<input type="text" value="\$10,000"/>	<input type="text" value="+"/> <input type="text" value="-"/>

[Add More](#)

Total Cash Income

The amount below is calculated for you based on your responses in the Income Table (Q33) above.

Total Cash Income Amount

This number/amount is calculated.

34. Expenditure Table (Cash)

List all related cash expenditure and eligible costs by line item. Please start a new row for each item or part of the project to be purchased/installed.

Please Note:

- CBP funded expenditure must reflect the full requested amount in Q27.

- You **must** refer to the [Program Guidelines](#) for information on what is eligible for funding. If ineligible costs are listed below, your application will **not** be considered.
- A maximum of 5% of grant funding may be allocated towards costs associated with the preparation and management of projects.
- **Total Cash Expenditure Amount** (below) should equal **Total Cash Income Amount** (above).

Click *Add More* at the bottom of the table to add additional rows if required

[Click here to see a completed budget sample – PDF.](#)

Itemised expenditure	\$ Amount	Planned source of funding
Itemise project expenses below. For example: Purchase and installation of sun shade.		
Accessibility ramp *	\$20,000 *	CBP Funding, own funds *
Awning replacement	\$20,000	CBP Funding
Concrete slab	\$10,000	Council Grant

Total Cash Expenditure

The amount below is calculated for you based on your responses in the Expenditure Table (Q34) above.

Total Cash Expenditure Amount

This number/amount is calculated.

35. In-kind Contribution Table

Applicant's in-kind contribution (e.g. materials, fees and charges waiver, volunteer labour etc). Please detail the equivalent cash value of all in-kind contributions.

Click *'Add More'* at the bottom of the table to add additional rows if required

In-kind Contribution Description	\$ Equivalent Value
In-kind contribution by item	
Must be a dollar amount as an equivalent value	
Clearing of site	\$2,000
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

Total In-kind Value

The amount below is calculated for you based on your responses in the In-kind Contribution Table (Q35) above.

In-kind Value - Total Equivalent

This number/amount is calculated.